



## POLICY AND ADVOCACY DIRECTOR

### Job purpose

The Policy and Advocacy Director provides co-leadership and oversight of developing policy strategies and works collaboratively with the Membership and Communications Director, Training and Education Director, Executive Director, staff, and consultants. Leads the development, execution, and evaluation of CSVANW's policy work, both analysis and advocacy, and work closely with member organizations in numerous strategic collaborations to educate policy makers on legislative and budget recommendations to positively impact Indigenous survivors and the direct service organizations serving them.

### Duties and responsibilities

- Work collaboratively and advocate passionately and effectively with a diverse group of member programs to engage in tribal, state, and federal policy advocacy.
- Oversee the development and expansion of policy priorities of CSVANW in alignment with strategic plans, organizational values and member and tribal community needs
- Oversee all CSVANW policy campaigns, projects, and activities to ensure program objectives are met while ensuring that those most impacted by policy are centered
- Elevate CSVANWs standing as a policy leader, both locally and nationally, in the movement to end gender-based violence.
- Develop materials and regular reports executive director, tribal leaders, and policy makers
- Other duties as assigned by the executive director

### Skills, knowledge and abilities

Demonstrated knowledge and a minimum of five years' work experience in one or more of the following:

- o a social justice related advocacy organization (e.g., racial justice, economic justice, housing justice, food justice, immigrant justice, and reproductive justice).
- o grassroots or community organizing efforts addressing social inequities.
- o non-profit organizational leadership and management.
- Extensive experience with tribal, state, or federal legislative policy advocacy
- Excellent oral and written communication skills, including delivering presentations, media interviews, and effective networking and relationship building.
- Working knowledge of Zoom, Microsoft Word, Excel, PowerPoint is required. Database management software is desirable.
- Experience working with New Mexico tribal communities is required.

### Working conditions

- Most essential duties are performed in an office environment.
- Must be able to work occasionally outside of normal business hours, including evenings, weekends, early mornings, and overnight.
- Travel in and out of state. Use of personal vehicle will be required for in-state travel, must possess a valid driver's license and proof of auto insurance.
- Will occasionally require lifting of heavy materials and equipment up to 25 pounds.



## Direct Reports

Policy and Communications Coordinator

## Compensation

CSVANW offers competitive salaries, excellent benefits and an innovative working environment. CSVANW is dedicated to promoting an environment of collaboration and workplace flexibility. Salary range is \$60,000 - \$65,000. The benefits package includes generous vacation, full employer paid health, dental, vision, disability, health and mental wellness support and an emphasis on work-life balance.

## How to Apply

Submit your cover letter, resume and writing sample (maximum length one page) that you believe best expresses your commitment and passion for this position to:

CSVANW at [info@csvanw.org](mailto:info@csvanw.org). If you have questions about the position, please contact Latonya Williams at: [lwilliams@csvanw.org](mailto:lwilliams@csvanw.org).